

**Karen T. Bailey**  
**Champaign County Auditor**  
 1512 S Hwy 68, Ste B300  
 Urbana OH 43078  
 937-484-1600  
[www.co.champaign.oh.us/auditor](http://www.co.champaign.oh.us/auditor)

**APPLICATION TO PERMANENTLY PLACE MANUFACTURED/MOBILE HOME ON  
 REAL ESTATE TAXES**

Real Estate Owner (s) \_\_\_\_\_  
 Location Address \_\_\_\_\_  
 Real Estate Parcel # \_\_\_\_\_  
 Manufactured/Mobile Home Owner (s) \_\_\_\_\_  
 Address \_\_\_\_\_  
 Registration # \_\_\_\_\_  
 Phone No. \_\_\_\_\_ Make/Year \_\_\_\_\_  
 Title No. \_\_\_\_\_ Serial No. \_\_\_\_\_ Model No. \_\_\_\_\_  
 Does manufactured home have:  
     Built in fireplace Yes \_\_\_ No \_\_\_ Slide/roll out room Yes \_\_\_ No \_\_\_  
     Tip-out room Yes \_\_\_ No \_\_\_ Central air Yes \_\_\_ No \_\_\_

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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| REQUIREMENTS:  | YES   | NO    |
|--|-------|-------|
| 1. Permanently attached to a house type foundation which extends below frost line. (Appr. 30 inches) | _____ | _____ |
| 2. Permanent utilities hooked up.  | _____ | _____ |
| 3. Hitch (draw bar) removed.   | _____ | _____ |
| 4. Wheels and axles removed.   | _____ | _____ |
| 5. Signed statement from contractor as to type and dimensions of foundation and how home attached.   | _____ | _____ |

\_\_\_ Approved \_\_\_ Denied Deputy Auditor by \_\_\_\_\_ Date \_\_\_\_\_

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\_\_\_\_\_ FULL Year Taxes Paid to surrender. \_\_\_ Yes by \_\_\_\_\_ Date \_\_\_\_\_

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Title No. \_\_\_\_\_ has been surrendered as of this date: \_\_\_\_\_

Clerk of Courts by \_\_\_\_\_ Date: \_\_\_\_\_

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Auditor's delete records and do not bill Manufactured/Mobile Home taxes for \_\_\_\_\_ tax year. Completed by: \_\_\_\_\_ Deputy Auditor Date: \_\_\_\_\_

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Auditor's Real Estate: Enter for appraisal and place on \_\_\_\_\_ tax duplicate.

Completed by: \_\_\_\_\_ Deputy Date: \_\_\_\_\_