

**CHAMPAIGN COUNTY  
BUILDING REGULATIONS  
RESIDENTIAL BUILDING PERMIT – APPLICATION FORM**

PHONE: 937-484-1602

ADDRESS: 1512 S. US Hwy 68 Bay 13  
Urbana, OH 43078

**THIS APPLICATION MUST BE COMPLETELY FILLED OUT AND ACCOMPANIED  
BY A \$40.40 APPLICATION FEE TO BE PROCESSED**

NOTE: Permit approval certifies compliance with building codes based upon the information submitted by the owner/applicant. **Must have zoning permit and health department approval where applicable prior to permit being issued.**

**NOTE: The applicant warrants the truthfulness of the information provided on submitted application and plans. Any information provided that is incorrect may result in the permit being REVOKED.**

NOTE: All Residential Building Applications must be accompanied with 2 sets detailed construction drawings

1. Date Submitted: \_\_\_\_\_ 2. Estimated Project Cost: \$ \_\_\_\_\_
3. Square Footage: Living \_\_\_\_\_ Non \_\_\_\_\_ Accessory Structure/ Garage \_\_\_\_\_
4. Project Address: \_\_\_\_\_ Twp. \_\_\_\_\_
5. Construction Description: \_\_\_\_\_
6. Complete the following owner/applicant/contractor information:

**PROPERTY OWNER:**

Name: \_\_\_\_\_  
Current Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Work/Cell Phone: \_\_\_\_\_

**BUILDING CONTRACTOR:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Business Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

7. Applicant/Owner's signature \_\_\_\_\_ Date \_\_\_\_\_

**ELECTRICAL & HVAC CONTRACTORS ARE TO OBTAIN THE SEPARATE PERMITS**

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**OFFICE USE ONLY**

Reviewer's Name: \_\_\_\_\_  
Application # \_\_\_\_\_  
Zoning permit \_\_\_\_\_  
Health Department Approval \_\_\_\_\_

Date Approved: \_\_\_\_\_  
Date Denied: \_\_\_\_\_  
Permit # \_\_\_\_\_  
Permit Fee \_\_\_\_\_